

MADISON COUNTY
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Melba ~~Robert~~ L. Penn
Job title switchboard operator Employee SS # last 4550 1240
Effective Date 11-17-2014

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ 538.47 per pay period

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeremy Williams Signature [Signature] Date 11-3-14

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name Carl M. Adkins
Job title Detention Officer Employee # 500
Effective Date 11-16-2014

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

Job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$11.96 Rate of Pay \$12.68
Fulfilled ONE Year - Anniversary

Termination

Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Approval of Elected Official or Department Head

Printed Name Major Chuck McNeal Signature Chuck McNeal Date 11-3-2014

Forward to Administration for Paperwork Processing

Administrative paperwork:

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name Faith Stewart
Job title Detention Officer Employee # 4938
Effective Date 11-16-2014

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

Job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay \$11.96 Rate of Pay \$12.68

Termination
 Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Fulfilled One Year Anniversary

Approval of Elected Official or Department Head
Printed Name Mayor Chuck McNeal Signature [Signature] Date 11-3-2014

Forward to Administration for Paperwork Processing

Administrative paperwork:

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name George Welch
Job title Detention Officer Employee SS # 5309
Effective Date 12-28-2014

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom?
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ 11.96 Rate of Pay \$ 12.68

Fulfilled one year Anniversary

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Major Chuck McNeal Signature Chuck McNeal Date 11/23/2014

Forward to Administration for Paperwork Processing

Administrative paperwork:

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

Jan 2014 3% Pay Increase

Emp Number	Employee Name	Department Name	Basis of Pay	Pay Frequency	Hire Date	Current Pay Rate	Revised Pay Rate	Effective Date
2871	LATIKER, CLARA S	BOARD OF SUPERVISORS	Salary	Monthly	10/1/2013	2683.5	2764.01	10/1/2014
2687	HOUSTON, MARK	COUNTY ADMINISTRATOR	Salary	Monthly	12/2/2013	9583.34	9870.84	12/1/2014

MADISON COUNTY
PERSONNEL ACTION

Department Solid Waste Employee Name Zackery Grace
Job title Garbage Hopper Employee SS # _____
Effective Date 11/17/2014

Hire

Full-time Part-time Temporary Hourly Salaried

Position: Garbage Hopper new position or replacement if so, whom? Darnestus Smith

Rate of Pay \$ 11.00

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Latashee Banks Signature Latashee Banks Date 11/17/2014

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Solid Waste Employee Name James Tucker
Job title Garbage Hopper Employee SS # _____
Effective Date 11/10/2014

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? Andra Day
Rate of Pay \$ 11.00

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination
 Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Approval of Elected Official or Department Head
Printed Name LATASHA BANKS Signature [Signature] Date 11/10/2014

Forward to Administration for Paperwork Processing

Administrative paperwork	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____